

Closing Day Checklist

A practical list for reducing preventable closing-day surprises.

Before Closing

- ☐ Confirm final settlement statement
- ☐ Verify wire instructions directly with title using a known phone number
- ☐ Confirm funder/lender conditions are satisfied
- ☐ Confirm signatures are complete
- ☐ Confirm end-buyer funds when applicable
- ☐ Confirm closing sequence with title

Closing Day

- ☐ Verify funds were received
- ☐ Verify recording status as required
- ☐ Verify payoffs and fees
- ☐ Save final settlement statement
- ☐ Save proof of funding repayment

Security

- ☐ Never rely only on emailed wire instructions
- ☐ Call title if payment instructions change
- ☐ Stop and verify anything unusual or rushed

Learn. Structure. Fund. Close.

Educational resource only. Not legal, tax, investment, or financial advice.